**Career Profile**

**Christine Mwende Nzioka**

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**Tala.**

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**Key Skills**

* Computer Skills, Computer Programming, C++, Java and Microsoft Office.
* Data Entry and Analysis.
* Quality Control Implementation.
* Analytical skills
* Sampling and Analysis of Materials.
* Lab Equipment Calibration.
* Health and safety.

Laboratory operations professional with a background in chemistry and experience working in the pharmaceutical industry and government.

Skilled in data entry, data analysis, laboratory skills, preparation and presentation of reports

Ability to provide accurate analytical results leading to sound decision making and achievement organizational objectives

**Education**

**Bachelor of Science in Chemistry |** University of Eldoret | September 2015 – November 2019.

**Kenya Certificate of Secondary Education | B Plus|** Mbooni Girl’s Secondary School | 2011 – 2014.

**Work Experience**

**Quality Analyst, Jan 2021 - Dec 2021**

**Sheer Logic Management Consultants LTD**

**For:**

**Beiersdorf East Africa Limited**

Reported to Quality Control Manager,

* SAP transactions i.e released goods under quality, created of Bill of materials, Maintained of production software, QM Module
* Ensured that incoming raw materials,Semi-finished and finished good are analysed as per the specifications designed by corporate Quality or as per the local standards
* Perfomed QC procedures according to the laboratory SOP's to ensure accuracy of results.
* Ran analysis using HPLC, Gas Chromatography, FTIR, UV spectometer, Arginometric titrator.
* Ensured that Laboratory productivity And turned around goals are met through timely completion and review of laboratory testing.
* Coached/trained staff on good manufacturing practises.
* Performed Microbial analysis for water and the finished goods.
* Implemented of quality assuarance laboratory programs which includes calibration, verification and validation of equipment as well as Good laboratory practises in the lab.
* Participated in new product development process including production launches in line with company strategy.
* Performed QMS audits to our suppliers.
* Performed QMS audits on shop floor, warehousing as well as utilities to ensure the implementation of SOP, work instructions qre well in place.
* Right first time monitoring of process as well as addressing provess failures.
* Initiated inventory and analysis if consumer complaints and giving recommendations.
* Ensured that laboratory productivity and turned around goals are met through timely completion and review of laboratory testing.

**Laboratory Analyst, Sept 2020-Jan 2021**

**Twiga Chemical Limited**

Reported to Quality Control Manager.

* Followed and ensured safety procedures and safety checks.
* Prepared of samples for analysis.
* Performed lab tests in order to produce reliable and precise data.
* Ensured that all incoming raw materials are well identified by stencilling them using the reference number.
* Prepared all procedures.
* Conducted both qualitative and quantitative chemical analysis in accordance with ISO SOPs to abtain quality accurate and valid outcomes.
* Prepared ISO 17025:2017 procedures.
* Ensured proper implementation of ISO 17025:2017.
* Participated in ISO Audits
* Ensured that tests/analysis done by all students are confirming by inspectinf their work daily.
* Constructed, maintained and operated standard laboratory equipments such as weighing balance, UV-VIS,PH-meter.
* Prepared work instructions.
* Product process inspection
* Validation of test methods.
* Online inspection of products
* Inspected raw materials and imported products.
* Ensured incoming raw materials are planned for analysis done within the stipulated time.
* Ensured all formulated and repacked products are planned for testing against set specifications within the specified time frame and evaluating the results
* Ensured that we all apply Good Laboratory Practices.
* Risk analysis.
* Pack materials inspection.
* Ensured that safety of the equipment and adhere to proper use of personal protective equipment should be used.

**Laboratory Analyst (Attachee), September 2019 – December 2019.**

**Sphinx Pharmaceutical Limited, Nairobi.**

*Reporting to the Quality Control Manager, I setup up test equipment and tested materials using specific procedures.*

* Received, sampled and analyzed raw materials, packaging materials, intermediate, bulk and finished products.
* Retested raw materials recording and analyzing results.
* Provided accurate analytical results leading to sound decisions on the approval or rejection of raw materials, packaging materials, intermediate bulk and finished products.
* Implemented all approved procedures of sampling, specifications, analysis, and reporting for all samples.
* Facilitated the setting up of all environmental controls and kept records.
* Validated the production processes, quality control procedures and calibrated equipment while maintaining accurate records.
* Implemented all aspects of quality control systems and associated documentations with regard to GMP, GLP, approved Pharmacopoeias.
* Ensured compliance, governance and ethics were followed.

**Tallying Clerk, August 2017.**

**Independent Electoral and Boundaries Commission.**

*Reporting to the Polling Officer, I assisted in the tallying of votes.*

* Recorded each vote and totals.
* Recorded each vote and totals on a board in respect of each tally.
* Placed votes for each candidate in designated bins during the tallying exercise.

**Referees**

Ruth Nduku Daudi

Twiga Chemicals Limited

Deputy Quality Manager

Nairobi

+254711762762

Isabella Osoro,

Sphinx Pharmaceutical Ltd,

Human Resource Manager,

Nairobi.

hr@sphinx.co.ke

James Muchire

Sheer Logic Kenya

Human resource Bussiness partner

0711596269

james.muchire@sheerlogicltd.com

* Grouped votes for each candidate (with a binder/paperclip) at the end of each tally.
* Placed votes for each candidate in respective envelopes at the end of the count for the respective polling division.
* Placed rejected ballots in the designated envelope.
* At the end of the count, in addition to the Returning Officer and other witnesses present, signed the envelope designate.

**Freelancer, May 2016-present**

* Applying strong writing, editing and proofreading abilities to each assignment to produce best possible content.
* Delivering high-quality written content that was insightful, informative and entertaining.
* Performing in-depth research into topics to write clear and accurate copy.
* Using Content Management Systems (CMS) to produce and submit work within agreed deadlines.
* Using creative storytelling to develop innovative and compelling stories.
* Proofreading and editing written copy before submitting to publisher.
* Tailoring writing style to suit project scope and target audience.
* Following strict stipulated editorial guidelines when writing copy.